

Rock Island Township

2827 - 7th Avenue, Rock Island, IL. 61201

Town Board Minutes

July 22, 2013 - 4:45 p.m.

In attendance: Roll Call: Supervisor: Alan Carmen, Clerk: Joan Clark, Trustees: James H. Kerr, Heather Gray, Vincent Thomas & Rita Kirk. Others in attendance; Rock Island Township Assessor: Brenda Carmen, Township staff: Doris Quigley

The meeting was called to order by Supervisor Carmen at 4:45 p.m. The following township business was transacted:

Pledge of Allegiance

I. Approval of the Minutes from the June 24th, 2013 Board Meeting: (Attachment A)

Motion made by Trustee Gray to approve the minutes as written. Seconded by Trustee Kerr. Motion passed.

II. Assessor Report:

No report.

III. Review and Approve all claims paid in the Town, General Assistance & Building Funds. June – July 2013: (Attachment B)

Motion to approve the claims paid in the Town, General Assistance & Building Funds made by Trustee Gray. Seconded by Trustee Kirk. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

There were no claims in the General Assistance Fund for review.

IV. Supervisor's Report

A. Request for \$2000.00 from KeyStone Neighborhood Association: (Attachment C)

Supervisor Carmen stated he talked with the writer of the request about the Board's planning process. He suggested the writer wait until the process was complete and the board would have a better idea of our priorities at that time. Motion made by Trustee Kirk to defer the request until the board's planning process was complete. Trustee Thomas seconded the motion. Motion passed.

B. Request from Sacred Heart Food Pantry for a donation of \$3000.00 for the purchase of food: (Attachment D)

Supervisor Carmen explained to the board that the request dated January of 2013 had been misfiled and did not make it to the board meeting for review. Trustee Thomas made a motion to approve the request for \$3000.00. Trustee Gray seconded the motion. Roll call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

C. Metro Youth Co-sponsorship -Labor Day Parade: (Attachment E)

The board reviewed the Memo from Supervisor Carmen to co-sponsor the Metro Youth Group Entry in the Labor Day Parade with South Rock Island Township. Recognition will be given to both townships. Motion to co-sponsor the Metro Youth Labor Day Parade with South Rock Island Township at a cost of \$200.00 per township made by Trustee Kerr. Seconded by Trustee Thomas. Roll call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

Memos D-J:

D. Tyco Services Update: (Attachment F)

Supervisor Carmen reviewed his Memo of 7/17/13 with the board. Janitor Terry Harris stated that all the township buildings openings are served by a motion detector. Supervisor Carmen continues to be in contact with TYCO about receiving a copy of the Township's agreement with them. Internet access to our TYCO account that shows billing information, alarm records, emergency contacts and other information has been set up.

E. Building Improvements Update: (Attachment G)

Supervisor Carmen reviewed his Memo of 7/16/13 relative to a variety of Building Improvements. The board will continue to be updated as time goes on.

F. Building Maintenance Update: (Attachment H)

Janitor Terry Harris has been provided with various forms to assist in the accomplishment of his work.

Surplus Computer Equipment & New Email Addresses (Attachment I)

Surplus Computer Equipment has been donated to Broadway Presbyterian Church to be used for immigrants and refugees as part of their program studies and becoming acclimated to the United States and technology. They were very grateful for the donation.

New email addresses accounts were created for the Supervisor, Clerk and Caseworker. A directory of elected officials and staff was provided for the board. Supervisor Carmen asked the remainder of the board if they would like a township email address. No one requested an email address.

Township Officials of Illinois: (Attachment J)

1. Dues for fiscal year 2013-14 have been paid. \$546.98 (based on population and assessed valuation).
2. TOI (Trustees Division) has asked for nominations for its 2013 Trustees Division Award. Deadline is August 26th.
3. Senate Bill 1585 – Evanston Township Elimination Referendum was approved by the State and Senate. Governor has not yet signed the Bill. Call or write the Governors Office asking that he Veto the Bill.
4. Medical Assistance Catastrophic Insurance Program (Attachment K). Supervisor Carmen was asked to get more information.

I. Senior Flu Shots: (Attachment K)

Supervisor Carmen told the Board that the Flu Shots this year will be given on September 26th. More information will be provided in August.

J. Sacred Heart Food Pantry/St. Joseph Evening Meal – June 17th – July 16:

Food Pantry served 1,096 during the above dates. Evening Meal 934 during the same time period. Board commented how many persons were in need during that period of time. The Board asked for a date to prepare the Evening Meal. Trustee Kirk stated she would follow-up.

V. New Business: Meetings/Trainings

Board members Supervisor Carmen, Clerk Joan Clark and Trustees Kerr & Kirk attended the Boot Camp for newly elected officials on July 19th, 2013 in Rockford. All commented on the training as positive and helpful.

VI. Public Comments/Reports-Trustees, Assessor, Supervisor Public:

Assessor Carmen commented that it would be helpful for township residents to see a sign in the front of the township building that described upcoming events as well as meeting dates & times. The board received a card expressing thank you from one of the Senior Cares Program recipients' who lives at Coventry Apartments.

VII. Executive Session for Personnel Matter

- A. Motion to recess to Executive Session for matter of Personnel made by Trustee Gray. Seconded by Trustee Kirk. Motion Passed.

VIII. Strategic Planning/Goal Setting

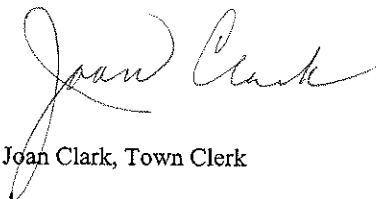
Trustee Kerr had to leave before the Session began to receive an award from the City Council.

The Board continued to work on ideas for the township future.

IX. Adjournment

Motion to adjourn the meeting made by Trustee Gray. Seconded by Trustee Kirk. Meeting adjourned at 7:04.

Respectively Submitted



Joan Clark, Town Clerk

Rock Island Township Mission Statement (proposed)

To professionally, courteously, equitably and efficiently administer General Assistance, property assessment and other programs and to properly maintain the Township Hall and property for the benefit of Township residents and the building's tenants.

Executive Session

Personnel

July 22nd, 2013

Approximate Time: 5:50 p.m.

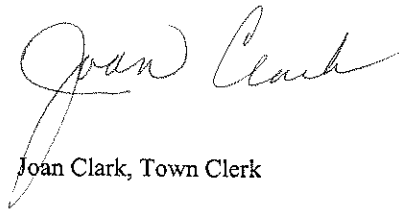
Supervisor Carmen stated that he had received a Notice from the Illinois Department of Employment Security stating that Susan Gregan has filed a claim for unemployment benefits. He explained that the township does not pay unemployment insurance so if Ms. Gregan's benefits are approved we will be responsible for paying the monthly benefit.

The Notice came to the township with very little time to respond. Supervisor Carmen stated he filed our response denying the claim. He told the board he would report back on the decision of the Department as he is notified.

Motion to return to the regular meeting made by Trustee Thomas. Seconded by Trustee Gray. Motion passed.

Approximate Time: 6:05 p.m.

Respectively submitted,

A handwritten signature in cursive script that reads "Joan Clark". The signature is written in black ink and is positioned above the printed name.

Joan Clark, Town Clerk

To be reviewed at the January, 2014 board meeting